

FIMBER PARISH COUNCIL
ORDINARY PARISH COUNCIL MEETING

15 February 2023, 7pm
Fimber Village Hall

Present:

Chair:

Cllr Trevor Howcroft (TH)
Cllr Mary Walker (MW), Cllr Georgina Booth (GB), Ray Lambert (RL),
Cllr Graham Thompson (GT),

In attendance: Laura Waites (LW) (Clerk)

Apologies: Cllr Steve Wright (SW)

Minutes

Minute	Details	Action
1.0223	<u>Welcome and Apologies</u> TH opened the meeting and welcomed all attendees. Apologies were reported from SW.	
2.0223	<u>Open Forum</u> There were no residents in attendance. TH reported that an email had been received from Mr N Reed regarding an anti-social behaviour matter at New Row, Fimber. It was noted that this was not a parish council matter and that the resident should be asked to refer concerns to Driffield Community Police. MW advised that New Row is a public right of way. LW advised that a report of a pothole on the outskirts of Fimber village by a member of the public had been passed to East Riding of Yorkshire Council (ERYC) and addressed within 24 hours of the report.	
3.0223	<u>Confidentiality and Declaration of Interests</u> TH reminded the Parish Council of the need for confidentiality and to declare any interests, pecuniary or non-pecuniary. There were no confidential items or declarations of interests raised.	
4.0223	<u>Other urgent business</u> Village pond update	
5.0223	<u>Minutes of the last meeting</u> It was agreed that the minutes of the meeting held in November 2022 be approved; proposed by MW and seconded by GB.	
6.0223	<u>Matters Arising</u> The pond works are to be progressed and costs to be confirmed – as discussed in item 5 above. The flooding at the roundabout and maintenance / clearing of roadside grips is to be reported again. Availability of community grant funding for the pond area works is to be researched. All other actions / matters from the minutes were either to be covered on the agenda or noted as being completed / in progress.	LW
7.0223	<u>Policing matters</u> The update given at the last meeting by PC Martin Phillips was noted. Attendance of a policing partner representative at the next annual meeting of the parish to be held in May 2023 was discussed and it was agreed that PC Phillips be invited to a future meeting later in the year. It was noted that the new Police Inspector in Bridlington area was keen on crime and speeding and the clerk is to ascertain whether they can be asked to attend the annual meeting.	LW

8.0223	<p><u>Traffic update</u></p> <p>TH provided an update on progress with traffic matters and referred to an email received prior to the meeting from the traffic management team (ERYC). The email confirmed that none of the proposed recommendations made to ERYC from recent discussions with the team were to be taken forward, for various reasons, including cost. Councillors expressed their disappointment with this outcome after all the meetings and hard work of the parish council to raise traffic concerns and agree the recommendations with ERYC.</p> <p>It was agreed that the Chair and RL draft a robust email in response, to be circulated to all councillors for comments. The response is to be copied into ward councillors for their information.</p>	TH/RL
9.0223	<p><u>Highways and Streetscene update</u></p> <p>The clerk was asked to progress the following actions:</p> <ul style="list-style-type: none"> - ascertain from ERYC whether a proper soakaway had been constructed to address flooding issues near Fimber roundabout. - Report an issue with the ash trees on Bridge Lane which have loose and broken branches overhanging the road. <p>Councillors are to collate any highways and streetscene issues to be raised at the next streetscene walkabout meeting which is scheduled in 2023 (ERYC to confirm the date).</p>	LW All
10.0223	<p><u>Finance</u></p> <p>The parish council approved the following payments:</p> <p>Electricity bill – £18.43.</p> <p>Clerk wages incl PAYE - £500</p> <p>ERYC Streetlight SLA - £276.38</p> <p>The clerk is to forward Npower invoices to MW for the VAT claim.</p> <p>TH is to forward Defibrillator invoices to MW for her records.</p> <p>MW reported that the parish council bank account balance was £1019.06 after payments agreed above and the ring-fenced business account balance was £633.92.</p> <p>The clerk confirmed that the precept demand of £1850 had been submitted to ERYC and accepted, for payment in April 2023.</p>	LW TH
11.0223	<p><u>Defibrillator</u></p> <p>TH gave an update on progress with the installation of the defibrillator. Installation has been completed and the unit has power and light. Running costs are estimated at £4 of electricity per annum. Councillors viewed the installation during the meeting. The unit has been registered with 'The Circuit' and details are to be published locally so that there is a record, and the ambulance service are aware. The code for the unit is C159X and the unit has voice prompts.</p> <p>TH confirmed that a one hour training session is scheduled for 12th April 2023 in the village hall, from 7pm. It was agreed that the clerk prepare a flyer about the 'familiarisation on the defibrillator' session that is available to all who want to attend – to publish on the noticeboard.</p> <p>TH confirmed that as part of the contract with the ambulance service for the installation of the defibrillator, a weekly checklist form needs to be completed and the results logged on The Circuit website. The parish council noted that ideally, this could be done by a local resident close to the village hall; GT is to follow this up.</p> <p>It was agreed that GB will take over from TH as the main point of contact / guardian for the defibrillator.</p>	LW GT

12.0223	<p><u>King's Coronation</u></p> <p>The parish council noted the forthcoming coronation of King Charles III on Saturday 6th May 2023 and that communities are being encouraged to hold events, particularly on the Monday bank holiday.</p> <p>It was agreed that a village get together be arranged (similar to the Queen's Jubilee event in 2022) on Sunday 7th May 2023.</p> <p>The clerk is to draft an event flyer for councillors to comment on, for publication to all local residents.</p> <p>Arrangements for the event are to be made using the parish council What's App group.</p> <p>The clerk confirmed that a community grant of £500 to cover coronation related activities is available through ERYC and it was agreed that an application be made.</p>	LW All LW
13.0223	<p><u>Planning Matters</u></p> <p>TH referred to communication between the parish council and ERYC planning regarding recent chalk extraction activity at the proposed biomass site at Gameslack Farm which appeared to contravene planning conditions set out in the approved site application ref. DC/15/02132/STREM/STRAT/PP-04310923.</p> <p>It was confirmed by planning enforcement, in their letter dated 17 January 2023, that following investigation of the enquiry, the owners of the site have been advised to cease any chalk removal until the phases set out in the planning permission have been implemented. They have submitted the details for the access and entrance to the site, so are awaiting on Highways to approve, then the work will be carried out on the access and entrance to the site.</p> <p>The parish council confirmed that there were no objections to the planning consultation on application ref. 22/04086/PLF (Well Head Barn, Towthorpe).</p>	
14.0223	<p><u>Correspondence</u></p> <p>The clerk reported that ERYC had advised of a forthcoming session on the arrangements for the May 2023 elections which she will attend in March 2023. Other communications were noted for information and have been circulated to councillors as appropriate.</p>	LW
15.0223	<p><u>Community Emergency Plan</u></p> <p>The clerk reported that since the discussions on the community emergency plan at the last meeting of the parish council, the ERYC emergency planning team had issued new guidance on the development of emergency plans, including an example of a new format. The guidance included a questionnaire which could be completed by the parish council for submission to the emergency planning team, who will then use the details to create a plan in the new format.</p> <p>The clerk noted the responses to the questionnaire, and it was agreed that this be submitted to ERYC.</p>	LW
16.0223	<p><u>Urgent items agreed by the Chair</u></p> <p>Village pond update – RL reported that he had met with GT to discuss works to the village pond. The area is very overgrown and ideally a pathway is to be created. It was noted this would best be done incrementally in phases.</p> <p>It was agreed that work needed to be done before the bird nesting season and that GT/RL will undertake the first cut in the next few days during dry weather.</p> <p>Further clearance works are to be undertaken before the Coronation event in May 2023.</p> <p>Costs for hire of any equipment for the works are to be confirmed.</p> <p>Local residents are to be advised of the proposed works.</p>	GT/RL
17.0223	<p><u>Date of next meeting.</u></p> <p>Wednesday 17th May 2023, 7pm</p>	
	TH closed the meeting	